



# TUESDAY, SEPT 25<sup>TH</sup> @ 6:00 PM CHOCOLATE "PIZZA PARTY KICKOFF!"

## Why World's Finest fundraising?

Chocolate sales have been a very successful fundraiser for the Bexar County 4-H Council. Funds from the sales allow the council to pay for a wide variety of 4-H activities such as Awards and portions of Registration Fees for Training/Events, Supplies for Programs and much more! Your club receives a rebate of *\$12.00 per case* (variety bars, fun pack, chocolate covered almonds, mints or caramels) *of chocolate* you sell to help you support your club activities. Please join us in this important event!

## HOW TO RSVP:

Step 1: Chocolate  
Sale Pre-Order  
Form

Step 2: "4-H  
Chocolate Sales  
101"

Step 3: "Think  
Sellout Now!"

Step 4: Checkout  
and Prize Forms

COUNTY EXTENSION  
OFFICE: SUITE 208  
3355 Cherry Ridge Dr  
San Antonio, TX 78230

210.631.0400

[bexar-tx.tamu.edu](http://bexar-tx.tamu.edu)

Tuesday, Sept. 25<sup>th</sup>

6:00 PM

# STEP #1

## Chocolate Sale Pre-Order Form

A REPRESENTATIVE  
FROM YOUR CLUB, MUST  
PICK UP THE  
CHOCOLATE AT THE  
"PIZZA PARTY KICKOFF"

TUESDAY, SEPTEMBER  
25<sup>TH</sup> @ 6:00 PM.

WE DO NOT HAVE SPACE  
TO STORE THE  
CHOCOLATE IN OUR  
OFFICE

If chocolate arrives early, you are welcome  
to come by and pick up before 6:00 PM...  
Call at 2:00 PM to check when the  
chocolate will be delivered.



WE WILL BE SERVING PIZZA DURING THE PROGRAM!

PLEASE RSVP WITH ALL OF THE FOLLOWING  
INFORMATION, DUE TO OUR OFFICE, ON OR BEFORE  
WEDNESDAY, SEPTEMBER 19<sup>TH</sup>

BY MAIL, FAX (631.0429) OR E MAIL  
(PAXTELL@AG.TAMU.EDU)

1. Name of your club:

2. Name(s) of Chocolate Sales Chairperson(s):

3. Number from your club who will attend the "Pizza  
Party Kickoff" (limit 4):

4. Number of cases your club will check out:

Caramels:

Fun Pack:

Mints:

Variety Bars:

Chocolate Covered Almonds:

*\*Case breakdowns can be found on the "4-H Chocolate Sales 101" sheet\**

# STEP #2

## "4-H Chocolate Sales 101"

DEAR PARENTS AND 4 H MEMBERS,

WE ARE BEGINNING OUR FUND RAISING PROJECT SELLING WORLD'S FINEST CHOCOLATE.

PARTICIPATION IS THE RESPONSIBILITY OF EVERY MEMBER AND EVERY 4 H FAMILY. EVERY MEMBER SHOULD SELL AT LEAST ONE (1) FULL CASE OF CHOCOLATE.

MONEY EARNED FROM THE SALES IS USED TO PURCHASE COUNTY RIBBONS AND AWARDS, CONDUCT LEADERSHIP TRAINING AND SPONSOR 4 H MEMBERS AND VOLUNTEERS' PARTICIPATION IN DISTRICT AND STATE 4 H PROGRAMS AND ACTIVITIES.

CLUBS EARN \$12.00 FOR SELLING:

FULL CASE OF BARS (60)

FULL CASE OF CHOCOLATE COVERED ALMONDS (60)

FULL CASE OF MINTS (30)

FULL CASE OF CARAMELS (30)

### **Product Breakdown:**

- *Variety Bars:* 60 Bars @ \$1 per bar = \$60 per case
  - 12 Almonds, 18 Caramel, 6 Crisp bars, 12 Milk Chocolate bars and 12 Dark Chocolate bars
- *Fun Pack:* 60 Bars @ \$1 per bar = \$60 per case
  - 18 Almond bars, 12 Crisp bars, 18 Caramel bars, 6 Gummies and 6 chocolate Covered Raisins
- *Chocolate Covered Almonds:* 60 Boxes @ \$2 per box = \$120
- *Caramels:* 30 Boxes @ \$2 per Box = \$60
- *Mints:* 30 Boxes @ \$2 per Box = \$60

**Places To Sell:** Friends, Relatives, Neighbors, Mom and Dad, Sisters and Brothers. Take chocolate to work, meetings, church, football games... In other words, everywhere you go!

**Time:** Sale begins.....on your mark, get set, go - NOW!!!!

**Deadline for Prize Eligibility:** Friday, November 2nd, 5 p.m.

**Important To Know:** You are responsible for chocolate and money. Take pride and care in both. Do not refrigerate chocolate; **keep in a cool place!**

# STEP #3

## "Think Sellout Now"

**Participation in this countywide fund raising effort is the responsibility of every family enrolled in 4-H.**

**Check out chocolate, hand out parent letters and prize list to your club members as soon as possible.**

**Keep good records...record how much chocolate you check out. Ask the member to confirm how much chocolate they are receiving and ask them to sign. When receiving money, count the money in front of the member, give them a receipt or ask them to confirm the amount you counted is correct. No one is perfect, we all make mistakes, let's try to keep good records to avoid a misunderstanding.**

**If a member wants to check out more chocolate, it is suggested they turn in the money for the chocolate they already checked out.**

**ENCOURAGE all members in their selling. Ask your members to schedule a 1 – 2 hour shift to help sell at one of the sites you reserved.**

**Warn members to be careful of the heat. DO NOT REFRIGERATE! DO NOT LEAVE IN CARS!!! Sudden temperature changes will cause the chocolate to turn white. Your club is responsible for the chocolate you check out, so please be careful.**

**Chocolate money and prize form are due to our office by **Friday, November 2nd, 5 p.m.****

### **Club Chocolate Sale Chairman:**

**-You are responsible for the chocolate distribution, and instructions to members. Only you or your co-chairman should check out chocolate.**

**-Turn in money and prize form by **Friday, November 2nd, 5 p.m.****

### **Selling location ideas:**

Too many at the selling table overwhelms prospects, 4 at a time is a good suggestion. Don't be aggressive. Offer the chocolate and take NO for an answer. Suggestion: it is harder to turn down a younger child....

It only takes a minute to follow up with a thank you note or gift to the site that allowed you to set up. You should let them know you appreciated their support of 4-H and look forward to them allowing 4-H to set up again next year.

**If you need any help from the 4-H office, please do not hesitate to call.**

# STEP #4

## Checkout and Prize Forms

**The following forms  
can be printed out  
individually for  
record keeping.**

# \$ 2018 - 2019 BEXAR COUNTY 4-H CHOCOLATE CHECK OUT FORM \$

**CLUB:**

NAME (PRINT)	DATE PICKUP	\$2.00 ITEMS (Mint, Caramel, Almonds)	\$1.00 BARS (Variety, Fun Pack)	AMOUNT DUE (\$)	AMOUNT PAID (\$)	PRODUCTS RETURNED	BALANCE DUE (\$)

**Breakdown of Chocolate Cases:**  
 Bars (Variety or Fun Pack): - 60 bars in a case x \$1 = \$60      Mints – 30 boxes in a case x \$2 = \$60      Caramels – 30 boxes in a case x \$2 = \$60  
 Chocolate Covered Almonds – 60 boxes in a case x \$2 = \$120

# Chocolate Prize Form

4-H Club: \_\_\_\_\_

**Instructions:**

\*List each member selling a total of **\$60 or more** of chocolate. (bars, mints, etc.) \$420 or more is eligible for Top Seller Gift Card - 1<sup>st</sup> - \$250, 2<sup>nd</sup> - \$150, 3<sup>rd</sup> - \$100. \$300 or more is eligible for Bluetooth Earbuds or Headphone, \$200 or more is eligible for one pound chocolate bar and \$60 or more for the Brag Tag.

**\*Turn in completed form and money to our office by Friday, November 2<sup>nd</sup>, 2018 @ 5 p.m.**

MEMBERS NAME First Name    Last Name	Total \$\$ Sold	Elig. For Brag Tag \$60  Yes/No	Elig. For 1 lb. Bar \$200  Yes/No	Elig. For Bluetooth Earbuds or Headphone \$300  Yes/No	Elig. For Gift Card \$420  Yes/No
Debbie Brown    (Example)	\$350	Yes	Yes	Yes – Headphone	No

Chocolate Sale Chairman(s): \_\_\_\_\_



## 2018 Chocolate Sale Prizes



### TOP \$ELLER AWARDS

Awarded to members selling highest overall amount over \$420:

First place: \$250 Gift Card

Second place: \$150 Gift Card

Third place: \$100 Gift Card



Members selling \$300 or more chocolate products will receive either Bluetooth Earbuds with magnets built into the earbuds or Headphones that have L.E.D. displays on the earpieces.



Members selling \$200 or more chocolate products will receive a 1 pound chocolate bar.



Members selling \$60 or more of chocolate products will receive a 4-H Brag Tag (dog tag) with chain.

Chocolate products include bars, gummies, raisins, mints, caramels or chocolate covered almonds.