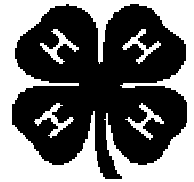


CLUB MANAGEMENT MEMO

3355 Cherry Ridge Dr. S-212, San Antonio, Texas 78230
June 2000



TO: 4-H Club Managers

You have taken on providing a wonderful service as the adult leaders for your clubs. Each month you will receive this memo along with copies of flyers, applications, and other materials that your members may want. Please share it with 4-H families in your club. If you need copies of any materials, please give us a call and we will try to get them to you in time for your meeting. I hope that the information we have provided is helpful as you plan your meetings with your club officers. Please call me if you need anything.

In This Issue....

- New Adult Leaders
- S.A.L.E. Scholarships
- Calendar Planning Meeting
- Record Book Critique
- Record Book Judging
- Year Pin Application
- Club Scrapbooks
- Rookie of the Year
- Gold Star Interviews
- District Record Book Judging
- Club Manager Training
- HOT Salsa Camp
- Club Officer Training
- County Awards Program
- District Mega Meeting
- Fall Spectra Leadership Team
- 4-H Website
- How to Get More Information
- CORE Program
- Honor Club Application
- Donors Needed
- Printing Help Needed
- June Newsletters

New Adult Leaders Elected for Adult Leader Association

We have three new leaders of the Bexar County 4-H Adult Leader Association. Roy Baring is our new president, Debby Rice is our Vice President and Jamie Miranda is our Secretary. Thank you all for being willing to serve!

SALE Scholarships: DUE June 30

San Antonio Livestock Exposition has once again awarded ten \$10,000 scholarships to be given to Bexar County 4-H members. These must be used at a Texas college or university for an Agriculture or Life Sciences major. (A list of majors that are considered related is available.) Scholarship applications are due to our office by June 30th. This is a great opportunity, so please encourage seniors to apply!

Calendar Planning Meeting, Thursday, June 22nd, Extension Office 7 p.m.

4-H Leaders and members get together once per year to set dates for our events and training opportunities. It is very helpful to have people who represent a variety of project areas and different sections of our county. We try hard to set dates far in advance so everyone can plan their busy schedules around 4-H events. Please plan to attend this important meeting if you can.

Record Book Critique, Friday, June 23rd, Extension Office 3-6 p.m.

Staff from the Bexar County Extension Service will make themselves available by appointment on Friday, June 23

from 3-6 p.m. to review Record Books. This is a great chance to get feedback on books before they are entered in the county competition.

Record Book Judging, Friday, July 7th, Extension Office, 9-4 p.m.

Many 4-H members choose to produce Record Books as a formal way to record their 4-H learning and accomplishments. These books can then be entered in a contest. Bexar County trades Record Books with two other counties to evaluate the books and determine which will be selected for the next level of competition. Judging of other county books will take place on July 7th at the Bexar County Extension Office. Judging of Bexar County books will take place on another day in another county.

Year Pin Application, DUE Friday, July 7th, Extension Office 10 a.m.

A year pin application must be clipped to the inside front cover of the record book or attached to the front of the project form. A copy of the application is enclosed for your information. Several applications were sent to your record book project leader. If they need more forms, please call Pam. REMINDER: Application must be signed by the Club Manager. If a member is applying for a Bronze, Silver or Gold Star Award, make sure they check it on the year pin application. In the newsletter is a Star Awards form. This will give us an idea of how many are applying for the awards. Anyone who will be applying for the Bronze, Silver or Gold Stars should fill this out and return it to our office.

Club Scrapbooks, DUE Friday, July 7th, Extension Office, 10 a.m.

Scrapbooks are due July 7th to our office. A copy of the guidelines is enclosed. All scrapbooks will be placed on a display table at the Bexar County 4-H Awards Program.

Rookie of the Year, DUE Friday, July 7th, Extension Office, 10 a.m.

Your club's Rookie of the Year name is due to our office by July 7th. Please check the Awards & Recognition Handbook for qualifications.

Gold Star Interviews, Thursday, July 20th, Extension Office, 10 a.m.-8 p.m.

This year our senior age 4-H enrollment figures resulted in our being granted five Gold Star recipients for Bexar County. 4-H members who would like to be considered for this prestigious honor should review the Awards & Recognition Handbook for the criteria they must meet. We also ask that they fill out an intent to apply form which is included in this month's newsletter. Each applicant will be asked to supply four copies of their Record Book and a completed Gold Star Award Biographical Sketch Form. The Bexar County Gold Star Record Book Review Score Sheet is enclosed with this packet. It was developed by a committee of 4-H Adult Leaders who met to discuss our selection process. Qualified applicants must be available on July 20th for an interview.

District Record Book Judging, Tuesday, July 25, Helotes 4-H Activity Center, All Day

We are fortunate that the judging for this District event occurs in our home territory. If you are experienced with Record Books, you are encouraged to sign up to help judge books at this contest. It is the best way to find out how the books are evaluated and to see ideas for creating award-winning books. Call Karen Guz at 467-6575 if you would like to help.

Club Manager Training, July 31st or August 3rd, Extension Service

We will review 4-H club management skills and distribute important paperwork and resources to Club Managers at each of these sessions. Please choose the one which is most convenient for you. You are welcome to bring lunch to the July 31st meeting. To help you stay organized, we will be providing a file box to new Club Manager's. The Club Manager's that already have file boxes would please bring them, we will update it for you.

HOT Salsa Camp, August 1-3rd, Boysville, 9:00 a.m.-3:30 p.m.

The HOT Salsa Camp will be a three-day, intensive version of the HOT Salsa job-training program. 4-H members will spend a day concentrating on Horticulture, a day on Food Safety & Nutrition and a day on Marketing and Small Business. Activity sessions will be hands-on and interactive. This camp is open to all youth in Bexar County and to 4-H members from other counties. It will be filled on a first-come, first-served basis. There is a limit of 125 maximum. Ages 12-up. A registration form and fee of \$10.00 are required to reserve a spot. Chaperones are needed 1:10 adult/youth ratio. Adult chaperones attend for free. Check out the flyer enclosed.

Club Officer Training, Friday, August 4th, Boysville, 1:00 p.m.-4:00 p.m.

Officers from each 4-H Club are encouraged to attend an afternoon of training on August 4th. This will prepare them to take on their duties as club leaders. The training is organized and taught by Bexar County Council Officers. Council Officers will meet at noon before the training begins to review their activity and lesson plans.

County Awards Program, Thursday, August 10th, Helotes 4-H Activity Center, 7:00 p.m.

The County 4-H Awards Program will take place at the Helotes 4-H Activity Center. 4-H members and leaders will be recognized for their hard work during the past year. Gold Star winners and scholarship winners are also announced at this program.

District Mega Meeting Saturday, August 12th Hondo All Day

The District Mega Meeting is a good time to provide input on how 4-H projects and contests are organized. It is also a key meeting to attend for 4-H members who wish to expand their leadership roles. 4-H members and leaders are invited to attend planning meetings for projects. 4-H members have the opportunity to run for leadership positions on various project committees. And, each county is assigned leadership for a District 10 4-H event. 4-H members from Bexar County will meet and volunteer for leadership roles for our county's assigned leadership event. Fall Spectra Leadership interviews take place at this meeting.

Fall Spectra Leadership Team Leader Applications - Should be out soon

We are expecting to hear soon about how 4-H members should apply to be leaders at the Fall Spectra Program. The Fall Spectra Program focuses on Career Exploration and takes place on a weekend in October. Interviews for being Fall Spectra Youth Leaders will take place at the District 10 Mega Meeting on August 12th. Please ask any 4-H members who are interested in this to call our office by July 7th. We will then directly mail them the application information as soon as it arrives.

Bexar County 4-H Website: Maps Added & New Newsletter Posted

<http://agfacts.tamu.edu/D10/Bexar/4H/index.htm>

For those of you who have visited our new web site, you know it is growing steadily as we add more and more information. We have recently added maps to common 4-H event sites under the "Events Page." Please advise your 4-H families that this is a good way for them to figure out how to get to the Helotes 4-H Activity Center, the ENP Office, Boysville, the Ruble Center, and of course our new office. We try to get out our newsletter quickly each month. However, if you have not gotten yours yet you can print one from the web site. We put it on the web site as text only (HTML) and as PDF which makes it print as it looks when you get it in the mail.

How to Get More Information

Please let members know options for getting more information on anything posted in the newsletter, you now have many options for getting it.

1. Club Managers: We send detailed information and flyers to Club Managers whenever possible.
2. Project Leaders: Project Leaders also receive detailed information specific to their subject areas.
3. Website: We are working to post detail information on events/topics to our website for your convenience.
4. Extension Office: You can call the Extension Office and request detailed information you need

CORE Program

The CORE Program is being offered by CEA Rene Mosqueda as an opportunity to enhance your knowledge and skills in natural resources. He has put together sessions to cover topics such as: aquatics, wildlife, conservation ethics, soil and water conservation and firearm safety. Dates: June 17th, July 15th, Aug. 12th, Sept. 16th, and Oct. 21st. Sessions will be at Boysville 4-H Meeting Room in Converse. For more information, call Rene at (210) 467-6575.

Honor Club Application

Enclosed is the Honor Club application. If you qualifying, your club name will put on a plaque that is kept in our office. The application is due by July 7th to the County Extension office.

Donors Needed

Donors are needed to sponsor the newsletter. Our postage budget was cut this year and we are seeking sponsors to help defray the cost of mailing the newsletter. Sponsors are recognized in print in several places in the newsletter and can place a full-page flyer as an insert. The newsletter sponsor is also recognized in the newsletter portion of the Bexar County 4-H Web Site. Cost is approximately \$75.

Printing Help Needed:

It is a challenge to not exceed our copying allotment each month. We do not run out of paper, but out of our copy budget on the Extension Service copy machine. The newsletter alone uses up nearly all of our allotment. Free printing of our newsletter, one of our major print needs (Awards & Recognition Handbook, Officer Training Materials, Club Manager Packets, etc) or even our tri-fold 4-H brochures would be extremely helpful. We will recognize the printer in our newsletter. The printer can also take the value of the print work as a tax deduction since Bexar County 4-H is a non-profit organization. Please call Karen or Pam if you have some suggestions.

June Newsletters

Please review it and share information with your 4-H families.

Have a nice summer. Please call me if you have any questions about anything in the newsletter or this letter.

Sincerely,

Karen Guz
County Extension Agent 4-H
Bexar County

KG/pa

Enclosures